DYNAMICMETALS
TITANIUM AND SPECIALIST METALS

General Quality Requirements for Dynamic Metals Ltd Suppliers & Sub-contractors.

The following are mandatory General Requirements we expect our suppliers to fulfil.

➢ **Applicability.**
All suppliers are to fully comply with the stated requirements of the issued Purchase order for all Aerospace related contracts.

➢ **Behaviour Policy.**
Dynamic Metals Ltd request that all suppliers operate and conduct their business activities in an appropriate manner ensuring that all their employees and supply chain act in an ethical and morally acceptable manner, which includes adherence to national & international laws and regulations such as The Modern Slavery Act 2015, which can include child/adult slavery and human trafficking. The Bribery Act 2010, which states it is illegal to offer, promise, give, request, agree, receive or accept bribes and requires your approach to reducing and controlling the risks of bribery plus rules about accepting gifts, hospitality or donations. We also require your staff and supply chain to conduct their roles and responsibilities in an ethical manner, which eliminates any form of bullying, misinterpretation, falsifying and behaviour deemed as detrimental to our business activities.

➢ **Right of Access.**
Suppliers shall provide access to their premises and facilities for the personnel of Dynamic Metals Ltd, our customers and regulatory authorities for co-operation on product, process and other related business issues.

➢ **Notification of Organisation Changes & NCP.**
Changes to the supplier's organisation that may affect quality and/or finance, shall be notified in advance to Dynamic Metals Ltd. These changes may include; Company ownership, company name manufacturing location, quality approvals, significant changes to process or inspection techniques. Any identified Non-conforming product issues either shipped or in house at the supplier shall be immediately notified to Dynamic Metals Ltd.

➢ **Counterfeit/Suspect Unapproved parts.**
Supplier are expected to develop, implement and maintain effective methods and processes appropriate to their products to minimize the risk of introducing counterfeit material. In addition the supplier shall provide notification to Dynamic Metals of counterfeit materials when warranted. If suspect or counterfeit materials are furnished under this purchase order or are found in any of the material delivered here under, such items will be quarantined and then ultimately be returned/destroyed by Dynamic Metals. The supplier shall promptly replace such counterfeit materials with material acceptable to Dynamic Metals. The Supplier shall be fully liable for all associated costs.

➢ **Quality Management System documentation.**
The supplier shall establish and maintain a clearly documented quality system that provides a means of ensuring that products conform to specified requirements. This system shall control the issue of drawings, specifications, procedures etc. Provision shall be made for the control of obsolete copies and their subsequent archiving and dis-positioning. All records pertaining to quality shall be stored and maintained in a legible form for a minimum of 15 years. Specific projects and/or regulatory bodies may require longer retention periods and this will be notified in advance to the supplier.

➢ **Product Safety and Conformity.**
The Supplier is expected to develop, implement, and maintain effective policies and training programs to ensure their employees are aware of their relevant contribution to the quality, safety and conformity of their products and or services. The supplier will ensure that the material will be free of foreign object debris and be in a condition of safe handling when required.

➢ **Purchase Order Requirements.**
The supplier shall adhere to all Purchase order stated instructions. The PO is the controlling document and will communicate any specific contract, customer requirements. Any such changes communicated to the supplier must be confirmed by a Dynamic Metals Ltd amended purchase order. If a supplier is unable to meet the requirements or requires clarification and/or amendment then such as request shall be made to Dynamic Metals Ltd for the re-issue of an amended purchase order.

➢ **Protection of Dynamic Metals Ltd & their customer's proprietary information.**
Any information the supplier receives from Dynamic Metals Ltd must be kept confidential and never disclosed to any third party with out the prior written agreement of Dynamic Metals Ltd. The proprietary information can include, but is not restricted to all versions of electronic data, drawings and documentation, Tooling and materials. Under no circumstance is the supplier to make a direct approach to Dynamic Metals Ltd customers in relation to agreed business dealings.

➢ **Sub-contract conditions.**
Suppliers shall not sub-contract any work awarded by Dynamic Metals Ltd without the prior written approval from Dynamic Metals Ltd. If and when sub-contracting approval is granted the supplier shall ensure where applicable that in the first instance Dynamic Metals Ltd customer approved suppliers are utilised, and secondly if a special process is required e.g. Heat treatment, Coating, NDT, Chemical Processing, NMSE the sub-contractor shall be Nadcap approved in that relevant discipline. The supplier should ensure that subcontractors are evaluated and selected on their ability to meet specified requirements. A list of approved subcontractors shall be maintained. Purchasing documents shall clearly describe the relevant drawings and specifications including issue status and the quality requirements to be applied.

➢ **Conflict of Minerals.**
Dynamic Metals require that all applicable suppliers are reminded of their legal obligation to comply with the requirements of the Dodd-Frank "Wall Street Reform and Consumer Protection Act of 2012" ("Dodd-Frank Act 2010") Section 1502 "Conflict materials" rule finalized on August 22nd 2012.
If at any time any breach or potential breach is identified the supplier is to notify Dynamic Metals Ltd immediately.